

# Shelford School News

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Shelford School Website: [www.shelfordschool.org.uk](http://www.shelfordschool.org.uk)

**School letter No. 06/17**

**27<sup>th</sup> September 2017**

## Harvest Service

Our Harvest service, led by our Year 3 children, will take place on Monday 2<sup>nd</sup> October at St Mary's Church, Great Shelford at 2.30pm. Parents/carers are very welcome to join us. If you would like to, please send your child with a food item from the attached list. The **Harvest Festival gifts** for this year will be directed to the **Cambridge City Food Bank** to aid work with homeless and vulnerable families. We would welcome your generosity. I will talk to the children about this in collective worship.

## PTA AGM

Next Wednesday, 4<sup>th</sup> October, please join us in the school hall at 7.30pm for the PTA AGM. This is always a really encouraging meeting, as we remember what the PTA has achieved for the school over the past year. As well as raising just under £23,000 – an amazing total – the committee has massively contributed to the community life of the school, by facilitating our much-loved Christmas and Summer Fairs and the Quiz and a number of other fun events throughout the year, which have been enjoyed by us all.

Please do consider whether you would be willing to head up the team in the positions of Chair or Secretary so that the three main events can go ahead as planned. The job descriptions are posted here for your attention:

[http://www.shelfordschool.org.uk/website/pta\\_newsletter/302472](http://www.shelfordschool.org.uk/website/pta_newsletter/302472)

Please do remember that the main skills required are co-ordination and delegating rather than doing it all yourself! Please speak to me or to Charlie Russell (outgoing Chair) for more information. Thank you very much for considering these essential roles, for the good of the school community.

## Vacancies

I am once again advertising the caretaker and midday supervisor vacancies. Please find the adverts attached. Please do forward them to anyone you know who may be interested. Current staff are working extra hours to cover these responsibilities but we really need to fill these essential posts as soon as possible.

The possible teaching assistant vacancy I suggested at the end of last academic year was able to be filled temporarily by our existing teaching assistant staff. This situation will be reviewed at the end of this term and a decision will be taken as to whether to advertise for an extra permanent teaching assistant. In the meantime, I would like to recruit a number of "casual teaching assistants." The application process, induction and CPD would be exactly the same as for a

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permanent Teaching Assistant but the hours of work would be on an ad hoc basis, as and when cover is required for unexpected TA absences or TA attendance at training events or meetings. This role would suit someone who is an aspiring teaching assistant who would like the opportunity to train alongside our own excellent team. You should be aware that, should a permanent post become available, it will need to be advertised in the usual way and that unfortunately having become a casual teaching assistant will not benefit your application, except of course in the experience and training you will have gained in the process. Please find the advert attached.

Please note that all our teaching assistants are also required to cover midday supervision.

### **Parking in Kingsdale Court, Peacocks**

We have received a letter from the Residents Association Area Manager for Kingsdale Court, Peacocks, Great Shelford. Please be reminded that Kingsdale Court is a private road, inhabited mainly by the elderly and those with mobility issues. **Users of the school site are not permitted to park in this road.** Thank you for your cooperation in respecting our school neighbours.

### **Sawston Village College open evening**

Prospective Parents/Carers are invited to attend an Open Evening at Sawston Village College on Thursday 5 October 2017 from 6.30 pm to 9.00 pm

In addition to this, Mr Russell (Assistant Headteacher) will be visiting the school for an annual Q&A parental drop-in session **for Year 5 and Year 6 parents**. This will take place on Tuesday 17<sup>th</sup> October - please drop in from 3.00pm -3.45pm.

Kind regards, Mrs Evans

### **Flu vaccinations**

Please note that flu vaccinations for children in Reception, Year 1, Year 2, Year 3 and Year 4 will be held on Tuesday 21<sup>st</sup> November. Letters giving more information about this will be sent home on 7<sup>th</sup> November.

### **Art Club**

We have had over 40 children express an interest in joining art club this term, which is wonderful! Children will attend in groups of six, for five sessions each. Although everyone who has applied for art club will be able to attend, some sessions will need to extend into the spring term due to the high demand. Children received a note on yesterday (Tuesday) to indicate which group they are in.

### **Baking**

Two children from each year group will be chosen to bake once a week. The children really enjoy baking (and eating the end product), but they are only able to do this if we have enough parent helpers to cover the baking rota, so if you have a current DBS and are willing to help we would love to hear from you. The baking is very simple and full instructions are given, so there is no need to be the next Mary Berry! Baking times are as follows:

Year 1 – Thursday 2.20-3.20pm

Year 2 – Friday 1.20-2.20pm

Year 3 – Thursday 9.30-10.30am

Year 4 – Thursday 1.20-2.20pm

Year 5 – Wednesday 1.20-2.20pm

Year 6 – Tuesday 1.20-2.20pm

## **DBS checks**

As we begin a new school year, it is a good time to remind parents/carers and our volunteer helpers about the following very important aspect of the schools Safeguarding procedures.

All volunteer helpers are required to:

- be DBS checked by the school, even if you already hold a DBS certificate from somewhere else.
- attend an induction session with Mrs Evans prior to helping within the school. (The date for the next two induction sessions are as follows:
  - Friday 6<sup>th</sup> October 9.15 – 10.15am
  - Tuesday 31<sup>st</sup> October 9.15 – 10.15am.

The exception to this is if you are helping to walk children to an outside venue, e.g. church, under the supervision of the class teacher. If you are unsure whether a DBS check is needed, please speak to a member of the office team or to your child's class teacher.

If you would like to help in school, please pick up a Volunteer Helper application form from the foyer outside the office (peach coloured paper).

In order to keep your DBS current, you will need to sign into the 'Visitor's signing in book' (located at the office) every **three months**. If you don't sign in within this time, your DBS will expire and you will need to go through the process of applying for a new one before you can help in school again.

**It is your responsibility to remember to sign in regularly and keep your DBS current.**

If you are already DBS checked and haven't signed in since June, please remember that you will need to do this soon. Please check with the office if you are unsure.

## **Change to menu next week**

**If your child is in Reception, Year 1, or Year 2, please could you encourage them to have a school meal on Thursday 5<sup>th</sup> October, as this will add to our future funding. Thank you!!**

### **Tuesday 3<sup>rd</sup> October**

Roast chicken, stuffing & gravy with roast potatoes

Or

Roasted Vegetable filled Yorkshire pudding & roast potatoes

Or

Ham salad baguette with salad

Fruit jelly with ice cream

Or

Fruit yoghurt

## Thursday 5<sup>th</sup> October

Beef burger in a bun

Or

with potato wedges & corn on the cob

Quorn burger in a bun

Or

Pasta Neapolitan

Fudge tart with chocolate sauce

## Packed lunches

A reminder, please that packed lunches should not include fizzy drinks, sweets or chocolate bars

## Nut Awareness Policy

Please note the following extremely important information for packed lunches:

- Please do not include any portions of nuts
- No nutella or peanut butter sandwiches
- No pesto pasta with pine nuts or similar nut ingredients incorporated.

With this in mind, we take the opportunity to remind parents/carers that the invitation to bring a KS2 break time snack is for **an actual piece of fruit not a cereal bar or fruit snack as** this could be a serious health risk nut allergy sufferers

Please help us to keep everyone safe by not sending these foods. For safety reasons, we will need to remove snacks that do not comply with these instructions. Thank you for your understanding in this.

## Dinner Money

Dinner money is £2.30 per meal or £11.50 per week. Year 3 parents please be aware that free school meals are no longer available for your children unless eligible through Cambridge County Councils 'Count me in Scheme'. If you think you are eligible please ask at the office for more details.

Please will you make every effort to pay this online using [www.schoolgateway.com](http://www.schoolgateway.com) . If you need any information about registering for this please contact the school office.

If you are unable to access the internet then make cheques payable to **Shelford Primary School** and write your child's name on the reverse stating that the cheque is for lunch money. Thank you.

The menu and lots of other information about school lunches can be found on their website:- <http://www.myschoollunch.co.uk/cambridgeshire/parents/menus/default.asp>

The school is not able to allow debts of more than £15. A letter will be sent if you are in debt for more than 1 week. If payment is not received then we regret that school meals will be withdrawn and you will have to provide a packed lunch until the payment is made. Thank you for your understanding in this.

The Cambridgeshire Catering Service is able to accommodate special dietary requirements in the event of a medically defined need. Please speak to the school office for the relevant form.

## Medicines in school

Please be reminded that all medicines and lotions must be given to the school office staff. Pupils are not permitted to have any medicine, lotion or cough sweets in their bags or pockets during school hours.

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Please fill out a form in the office if you need a medicine to be given to your child during school hours.

The school staff can only administer medicines that have been prescribed by a doctor and for which permission has been signed.

### House T-Shirts

Just to let you know, House T-shirts have 'gone live' and can be reserved on line from the school website. Please visit <http://www.shelfordschool.org.uk/> and click on the House T-shirts link to access the order page.

**The deadline for ordering is Friday 29th September. Please note that these can only be ordered once per year, so now is the time to do this.**

The PTA will take payment and distribute T-shirts in the week before half term (w/c Monday 23<sup>rd</sup> October

### Payment for book bags, recorders etc.

When paying for items available from the office, please **bring the correct money** as the office does not keep any petty cash for change. Prices are as follows:

Book bags £6.00	Recorder books: £4.00
Recorders: £9 or £16	School hats: £2.50

### School Uniform prices

ITEM	PRICE
Cardigans	£10.05
Jumpers	£8.55
Polo shirts	£6.45
Fleeces	£11.25
Storm jackets	£17.95
Ruck sacks	£10.75
Book bags	£6.00

Any additional teal sweatshirts for Year 6 children are also available to order online.

### School Uniform

Uniform is ordered online. Please log on via the link below

<http://www.brigade.uk.com/direct/index.php?pdPage=login>. Items will be sent directly to you at home. There is free delivery to your home with orders over £50. Alternatively, any order amount can be delivered to school for free.

## Celebration assembly achievements - Friday 22<sup>nd</sup> September 2017

<p>This half term's <b><i>Secrets of Success</i></b> focus:</p> <ul style="list-style-type: none"> <li>Understanding others</li> </ul> <p>Headteacher's Award (4 house points):</p> <ul style="list-style-type: none"> <li>Annika Sainson</li> <li>Sophie Norman</li> <li>Eddie Cousins</li> <li>Christopher Graham Leigh</li> <li>William Crump</li> </ul> <p>Star Writer (4 house points):</p> <ul style="list-style-type: none"> <li>Ella Gregory</li> <li>Saisha Mehta</li> </ul> <p>Maths Investigator Award (4 house points):</p> <ul style="list-style-type: none"> <li>None this week</li> </ul> <p>Pen Licence</p> <ul style="list-style-type: none"> <li>None this week</li> </ul> <p>Golden Mile – 5 Miles (2 house points):</p> <ul style="list-style-type: none"> <li>None this week</li> </ul> <p>Golden Mile– 10 Miles Bronze (4 house points):</p> <ul style="list-style-type: none"> <li>None this week</li> </ul>	<p>Golden Mile– 25 Miles Silver (4 house points):</p> <ul style="list-style-type: none"> <li>None this week</li> </ul> <p>Golden Mile – 50 Miles Gold (4 house points)</p> <ul style="list-style-type: none"> <li>None this week</li> </ul> <p>Celia (10 house points)</p> <ul style="list-style-type: none"> <li>Year 6</li> </ul> <p>Cyril (staff member)</p> <ul style="list-style-type: none"> <li>-</li> </ul> <p>Care of Books (2 house points per class member)</p> <ul style="list-style-type: none"> <li>Year 5</li> </ul> <p>Dinner winners (2 house points per class member)</p> <ul style="list-style-type: none"> <li>Year 5</li> </ul> <p>Silver bins (2 house points per class member)</p> <ul style="list-style-type: none"> <li>Year R</li> <li>Year 6</li> </ul> <p>This week's house winners:</p> <ul style="list-style-type: none"> <li>Otters</li> </ul>
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### Attachments:

- PTA AGM agenda
- Bike Sale poster
- Sawston Village College open evening poster
- Netball and Basketball training

### PTA news

#### Whole school welcome back drinks - TONIGHT

Everyone is welcome at the Square and Compass this evening from 8 p.m. onwards. Come along and have a drink and a chat!

#### House T-shirts - DEADLINE THIS FRIDAY

If you would like to order a house T-shirt, an online order form can be found on the school website. (<http://www.shelfordschool.org.uk/>) Orders can be made up until this Friday. T-shirts will be available for collection the week before the October half term. Please pay on collection. Thank you.

## **PTA AGM – Wednesday 4th October - 7.30 p.m. School hall**

Everyone is welcome at the PTA AGM next Wednesday (Wednesday 4th October) when we will be recapping on last year's successes, saying goodbye to some well known faces and hopefully saying a HUGE hello and WELCOME to new members, a new Secretary and a new Chair. Please consider getting involved in this very enjoyable and very rewarding part of school life. Agenda attached.

## **Bike Sale - Saturday 7th October**

Have you got a bike to sell? Or a scooter, bike seat or tag along? If so contact James Prisk (james.prisk@ntlworld.com or 07775 886864) and we'll sell your items for you at our next PTA event, the PTA bike sale. You keep 70% of the sale, we keep 30%. Alternatively, if you'd like to buy a bike or bike accessories, we'll have lots of items for you to choose from on the day! - Saturday 7th October, Great Shelford Memorial Hall, 9 a.m. until 1 p.m. The best bike sale EVER !!!! See you there.

## **Easyfundraising**

Don't forget you can be fundraising for the school by simply doing your shopping online! Choose Shelford school as your chosen charity and shop away!! All you need to do is.....

1. Go to [easyfundraising.org.uk/causes/shelfordprimary](http://easyfundraising.org.uk/causes/shelfordprimary)
2. Sign up for free
3. Get shopping - your donations will be collected by easyfundraising and automatically sent to Shelford School. Thank you

The PTA team.

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Shelford School Calendar			
Academic Year 2017 - 2018			
Autumn Term 2017			
Date	Time	Event	Notes
Monday 2 <sup>nd</sup> Oct	2.30pm	Harvest Festival	St Mary's Church
Thursday 4 <sup>th</sup> Oct	7.30pm	PTA AGM	Everyone welcome
Monday 16 <sup>th</sup> Oct	3.45 – 6.00pm	Pupil/Parent/Teacher consultations Years 1-6	Mrs Paterson (SENDco) able to attend
Wednesday 18 <sup>th</sup> Oct	3.45 – 6.00pm	Pupil/Parent/Teacher consultations Years 1-6	
Thursday 19 <sup>th</sup> Oct	3.45 – 6.00pm	Pupil/Parent/Teacher consultations Years 1-6	
Friday 20 <sup>th</sup> Oct	All day event	Teacher training day	School closed
Half Term 23rd – 27th October			
<b>Autumn Term 2017</b> Monday 4 <sup>th</sup> September 2017 to Tuesday 19 <sup>th</sup> December 2017 inclusive Half term Monday 23 <sup>rd</sup> October 2017 to Friday 27 <sup>th</sup> October 2017 inclusive		<b>Spring Term 2018</b> Wednesday 3 <sup>rd</sup> January 2018 to Thursday 29 <sup>th</sup> March 2018 inclusive Half term Monday 12 <sup>th</sup> February 2018 to Friday 16 <sup>th</sup> February 2018 inclusive	<b>Summer Term 2018</b> Monday 16 <sup>th</sup> April 2018 to Tuesday 24 <sup>th</sup> July 2018 inclusive Half term: Monday 28 <sup>th</sup> May to Friday 1 <sup>st</sup> June 2018 inclusive
<b>Shelford School Professional Development Days (INSET) on which the school is closed:</b> <ol style="list-style-type: none"> <li>1. Monday 4<sup>th</sup> September 2017</li> <li>2. Friday 20<sup>th</sup> October 2017</li> <li>3. Wednesday 3<sup>rd</sup> January 2018</li> <li>4. Friday 9<sup>th</sup> February 2018</li> <li>5. Friday 25<sup>th</sup> May 2018</li> </ol>			

**Please ensure that all holidays are booked during the holiday periods only.**