

Great & Little Shelford Church of England (Aided) Primary School

Statement of purpose

At Shelford School we work together to safeguard our pupils and to enable them to attain the highest standards of academic achievement. We encourage them to be confident and successful within an orderly, secure and Christian environment and to make a positive contribution to the lives of others.

The Shelfords are pleasant villages located 4 miles south of Cambridge, well placed for access to the M11. There is a railway station and trains run regularly to Liverpool Street and Cambridge. The school's catchment area includes children from both private and council housing in the villages.

Gt. & Lt. Shelford Primary School is situated in Great Shelford next to St. Mary's Church. The school maintains close and positive links with St. Mary's as well as All Saints in Little Shelford and the Free Church in Great Shelford.

There are currently 203 pupils on roll grouped in 7 classes.

The Reception class admits children in the September of the year in which they are 5. There are two further KS1 classes and four KS2 ones. At the age of 11 the children transfer to secondary school, usually Sawston Village College.

The Governors employ 8.4 (fte) teachers including the Headteacher, a Deputy Headteacher and a SENDco. There are 12 class based teaching assistants, 2 casual teaching assistants, 2 part-time school secretaries, 1 office manager and 13 midday supervisors. Our teaching assistants form the largest part of the lunchtime team ensuring very good continuity of care and provision at lunchtime. In addition there are 3 kitchen staff (Cambridgeshire Catering Service), 2 cleaners and a key holder/handyman.

The school takes great pride in providing a friendly and caring environment for all our staff and pupils. We are fortunate in receiving considerable support from parents at all stages of their children's time here. Many of them work voluntarily in our classrooms in addition to the traditional PTA involvement. We offer a stimulating and challenging curriculum with every opportunity for individuals to excel in all fields and all classes and cater for a broad range of ability. Children in KS2 have a weekly French lesson. The curriculum is organised via creative projects, which is furthered by a wide variety of extra-curricula activities. These are organised by our own staff, external providers and members of the local community and include our very popular sports teams, school orchestra, choir, drama and wildlife garden club. We also have a successful breakfast club, pre-school and after school club on site.

The school has an excellent staff team with a good range of expertise. They support each other well and comment that Shelford School is a great place to work. The

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

school has successfully supported a long line of NQTs who have started their careers here.

Appointment of a casual teaching assistant/lunchtime supervisor

Applications are invited for the above named post. The successful candidate will be required to undergo an enhanced DBS check.

The post will ideally begin as soon as possible, as and when opportunities become available.

Ofsted last inspected the school in October 2014 and our church school inspection took place in March 2015. The school was graded 'Good' and 'Outstanding' respectively. Both reports can be downloaded from our website www.shelfordschool.org.uk

Interview Arrangements

Closing date for applications is at **noon on Monday 18th June**. Interviews will take place on Friday 22nd June. This will include an introductory tour, an opportunity to visit the classrooms and to talk with children and staff, and a more formal conversation with the Headteacher and two Governors. There will also be a short observation of you working with a small group – there is no need to prepare for this as information will be given to you at the time.

General Information

In accordance with Cambridgeshire's Equal Opportunities Policy, the Governors will not discriminate against any candidate on the grounds of race, gender, marital status, disability or age. The Governors do, however, wish to appoint someone who is in sympathy with the aims of a Church of England school and preference may be given to a practising Christian. (By Christian we mean a member of a church in membership of the Council of Churches for Britain and Ireland.)

The following policies are available on request from the school:
Staff Equality and Diversity, Recruitment of Ex-Offenders, Safeguarding.