

Shelford School News

Gt. & Lt. Shelford Church of England (Aided) Primary School,
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Shelford School Website: <http://www.shelfordschool.org.uk/>

School letter No. 04/17

13th September 2017

Meet the teacher evening

Please join us for the Meet the Teacher evening briefing which takes place **tomorrow**, Thursday 14th September, starting at 7.30pm in the school hall for a review of last year and a summary of what to expect in 2017 – 2018, including our school improvement priorities.

This will be followed by time in class to meet with your child's class teacher(s), to have a look at the classroom and to receive important information about routines, procedures and the curriculum, including an overview of the homework that will be expected. We do hope that, as this date was published to you on a number of occasions in Summer Term that you were able to reserve it and will be able to join us for this important evening. Please note that this is an evening for adults and not the children, on this occasion.

It was with great pride and pleasure that I invited Daniel Lockey and Elizabeth Cousins to be this year's Head Boy and Head Girl. They have both more than earned this honour for their positive contribution to the school since their entry to the school in Reception class. There were a number of other deserving candidates, so it was, as always, a difficult decision. Congratulations and well-earned Daniel and Elizabeth! I look forward to working with them this year.

Also on Friday, after a secret ballot in our hall polling station, and a count by Mrs Ward, our returning officer, it was great, in Friday's celebration assembly, to welcome the following pupils who were elected by their class councils to the School Council this year:

- Emily Ford and Milo McCrone (Year 1)
- Gwendolen Doubleday and Eli Caroe (Year 2)
- Caitlin Bullock and Noah Bennett (Year 3)
- Annika Sainson and Jonathan Richmond (Year 4)
- Rachel Biers and Toby Woodcock (Year 5)
- Elizabeth Fazal and Guy Savage (Year 6).

Reception Class councillors will be added just before half term when they have settled in. All will work together with me and Mrs Bullock as the Governor & PTA representative to further improve the school in its life and work.

Kind regards, Mrs Evans

Baking

Two children from each year group will be chosen to bake once a week. The children really enjoy baking (and eating the end product), but they are only able to do this if we have enough parent helpers to cover the baking rota, so if you have a current DBS and are willing to help we would love to hear from you. The baking is very simple and full instructions are given, so there is no need to be the next Mary Berry! Baking times are as follows:

Year 1 – Thursday 2.20-3.20pm

Year 2 – Friday 1.20-2.20pm

Year 3 – Thursday 9.30-10.30am

Year 4 – Thursday 1.20-2.20pm

Year 5 – Wednesday 1.20-2.20pm

Year 6 – Tuesday 1.20-2.20pm

DBS checks

As we are beginning a new school year, we felt that this would be a good time to remind parents about this very important area within the schools Safeguarding procedures.

All volunteer helpers are required to:

- be DBS checked by the school, even if you already hold a DBS certificate from somewhere else.
- attend an induction session with Mrs Evans prior to helping within the school. (Dates for induction sessions for this year will be published in the newsletter at a later date).

The exception to this is if you are helping to walk children to an outside venue, e.g. church. If you are unsure whether a DBS check is needed, please speak to a member of the office team or your class teacher.

If you would like to help in school, please pick up a Volunteer Helper application form from the foyer outside the office (it is on peach paper).

In order to keep your DBS current, you will need to sign into the 'Visitor's signing in book' (located at the office) every **three months**. If you don't sign in within this time, your DBS will expire and you will need to go through the process of applying for a new one before you can help in school again.

It is your responsibility to remember to sign in regularly and keep your DBS current.

If you are already DBS checked and haven't signed in since June, please remember that you will need to do this soon. Please check with the office if you are unsure.

Parking in Kingsdale Court, Peacocks

We have received a letter from the Residents Association Area Manager for Kingsdale Court, Peacocks, Great Shelford. Please be reminded that Kingsdale Court is a private road, inhabited mainly by the elderly and those with mobility issues. We would like to remind you that parents are not permitted to park in this road. Thank you for your cooperation.

Packed lunches

A reminder, please that packed lunches should not include fizzy drinks, sweets or chocolate bars

Nut Awareness Policy

Please note the following extremely important information for packed lunches:

- Please do not include any portions of nuts
- No nutella or peanut butter sandwiches
- No pesto pasta with pine nuts or similar nut ingredients incorporated.

With this in mind, may I take this opportunity to remind parents that the invitation to bring a KS2 break time snack is for **an actual piece of fruit not a cereal bar or fruit snack**.

This would be a serious health risk nut allergy sufferers

Please help us to keep everyone safe by not sending these foods. For safety reasons, we will need to remove snacks that do not comply with these instructions. Thank you for your understanding in this.

Dinner Money

Dinner money is £2.30 per meal or £11.50 per week. Year 3 parents please be aware that free school meals are no longer available for your children unless eligible through Cambridge County Councils 'Count me in Scheme'. If you think you are eligible please ask at the office for more details.

Please will you make every effort to pay this online using www.schoolgateway.com . If you need any information about registering for this please contact the school office.

If you are unable to access the internet then make cheques payable to **Shelford Primary School** and write your child's name on the reverse stating that the cheque is for lunch money. Thank you.

The menu and lots of other information about school lunches can be found on their website:- <http://www.myschoollunch.co.uk/cambridgeshire/parents/menus/default.asp>

The school is not able to allow debts of more than £15. A letter will be sent if you are in debt for more than 1 week. If payment is not received then we regret that school meals will be withdrawn and you will have to provide a packed lunch until the payment is made. Thank you for your understanding in this.

The Cambridgeshire Catering Service is able to accommodate special dietary requirements in the event of a medically defined need. Please speak to the school office for the relevant form.

Medicines in school

Please be reminded that all medicines and lotions must be given to the school office staff. Pupils are not permitted to have any medicine, lotion or cough sweets in their bags or pockets during school hours.

Please fill out a form in the office if you need a medicine to be given to your child during school hours.

The school staff can only administer medicines that have been prescribed by a doctor and for which permission has been signed.

House T-Shirts

Just to let you know, House T-shirts have 'gone live' and can be reserved on line from the school website. Please visit <http://www.shelfordschool.org.uk/> and click on the House T-shirts link to access the order page.

The deadline for ordering is Friday 29th September. Please note that these can only be ordered once per year, so now is the time to do this.

The PTA will take payment and distribute T-shirts in the week before half term (w/c Monday 23rd October)

Payment for book bags, recorders etc.

When paying for items available from the office, please **bring the correct money** as the office does not keep any petty cash for change. Prices are as follows:

Book bags £6.00	Recorder books: £4.00
Recorders: £9 or £16	School hats: £2.50

School Uniform prices

ITEM	PRICE
Cardigans	£10.05
Jumpers	£8.55
Polo shirts	£6.45
Fleeces	£11.25
Storm jackets	£17.95
Ruck sacks	£10.75
Book bags	£6.00

Any additional teal sweatshirts for Year 6 children are also available to order online.

School Uniform

Uniform is ordered online. Please log on via the link below

<http://www.brigade.uk.com/direct/index.php?pdPage=login>. Items will be sent directly to you at home. There is free delivery to your home with orders over £50. Alternatively, any order amount can be delivered to school for free.

Dates for the school year 2017- 2018

Autumn Term 2017 Monday 4 th September 2017 to Tuesday 19 th December 2017 inclusive Half term Monday 23 rd October 2017 to Friday 27 th October 2017 inclusive	Spring Term 2018 Wednesday 3 rd January 2018 to Thursday 29 th March 2018 inclusive Half term Monday 12 th February 2018 to Friday 16 th February 2018 inclusive	Summer Term 2018 Monday 16 th April 2018 to Tuesday 24 th July 2018 inclusive Half term: Monday 28 th May to Friday 1 st June 2018 inclusive
Shelford School Professional Development Days (INSET) on which the school is closed: <ol style="list-style-type: none"> 1. Monday 4th September 2017 2. Friday 20th October 2017 3. Wednesday 3rd January 2018 4. Friday 9th February 2018 5. Friday 25th May 2018 		

Please ensure that all holidays are booked during the holiday periods only.

Attachments:

- Duxford Saturday workshop – unfortunately this came to our attention after the registration date, but we have included it as we felt that people still might like to join.
- Bar Hill Parenting
- PTA Bike sale

PTA news

***PTA CHAIR, SECRETARY AND GENERAL COMMITTEE MEMBER VACANCIES ***

We are still without a Chair or Secretary for the year ahead and also require general committee members. Please consider taking up one of these very important roles. Without the trustee positions in place or enough general members, the PTA cannot function and will not be able to hold events or raise funds for the school. Please make contact with Mrs Evans or the PTA at pta@shelfordschool.org.uk if you are interested in taking up one of these very rewarding roles. Thank you.

Job descriptions:

- Chair – Setting agendas and chairing half termly committee meetings, liaising with the Headteacher, office and school staff, writing a weekly piece for the newsletter, producing and circulating publicity for upcoming events and undertaking appropriate risk assessments.
- Secretary – Taking minutes at committee meetings and sending these out, sending and replying to emails on the school pta account, organising publicity materials for various events, liaising with the Chair, Treasurer and other committee members.
- General members – attending half termly meetings, assisting and sometimes leading events, selling raffle tickets, organising publicity materials, organising refreshments, rotas etc

Rep vacancies

Thank you to Christina Dawson, Mel Bell and Jenny Alcock who have come forward to be year 1 reps. They complete the reps for 2017/2018. Thank you.

House T-shirts

If you would like to order a house T-shirt, an online order form is now live on the school website. (<http://www.shelfordschool.org.uk/>) Orders can be made up until Friday 29th September. T-shirts will be available for collection the week before the October half term. Please pay on collection. Thank you.

Little Shelford Fun weekend

Thank you to everyone who helped run our stall at the Little Shelford weekend. We raised £31.50 for the school.

Whole school welcome back drinks - Wednesday 27th September

Everyone is welcome to come to the Square and Compass on Wednesday 27th September from 8 p.m onwards.

Bike sale - Saturday 7th October

The bike sale is back! If you have a bike you want to sell please contact James Prisk (james.prisk@ntlworld.com or 07775 886864). If you'd like to buy a bike, we'll see you there - Saturday 7th October, Great Shelford Memorial Hall, 9 a.m. until 1 p.m. The best bike sale this side of South Cambridgeshire !!!!

Thanks a lot,

Current PTA team.